



JOHN ENGLER
GOVERNOR

STATE OF MICHIGAN
STATE BOARD OF EDUCATION
LANSING



THOMAS D. WATKINS, JR.
SUPERINTENDENT OF
PUBLIC INSTRUCTION

November 12, 2002

MEMORANDUM

TO: State Board of Education

FROM: Eileen F. Hamilton, State Board Executive

SUBJECT: Approval of October 1, 2001 – September 30, 2002 Report of State Board of Education Expenses

Section 301(3) of the Department of Education Appropriations Act for Fiscal Year 2001-2002 states that "The administrative secretary of the state board of education shall report to the public, the house and senate fiscal agencies, and the department of management and budget the previous quarter's expenses by fund source for members of the state board of education related to the performance of their responsibilities."

The attached report provides information on travel, telephone, and per diem reimbursements submitted to the Board Office for the period October 1, 2001 – September 30, 2002.

It is recommended that the State Board of Education approve the October 1, 2001 – September 30, 2002 report of State Board of Education expenses, as attached to the State Board Executive's memorandum dated November 12, 2002, and authorize the State Board Executive to transmit the report to the House and Senate Fiscal Agencies and the Department of Management and Budget, as required by the Department of Education Appropriations Act.

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608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909
www.michigan.gov • (517) 373-3900

STATE BOARD OF EDUCATION EXPENSES

OCTOBER 1, 2001 - SEPTEMBER 30, 2002

<u>CATEGORY</u>	<u>STATE FUNDS</u>
Travel	\$27,385.23
Telephone	\$3,363.36
Per Diems	\$18,960.00